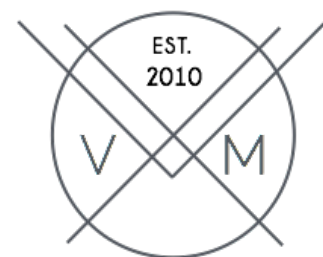


Your Name:
Business Name:
Requested Shoot Date:
Today's Date:



VISITING MEDIA

PHOTO SESSION CHECKLIST

Before we schedule your photography, you'll want to consider how and when your business will look its absolute best. Here is a sample checklist with some considerations to help you plan for our photo session. Feel free to add to this list as you see fit!

- DETERMINE BEST TIME OF YEAR
- DETERMINE BEST TIME OF DAY
- WILL THERE BE AN ACTUAL EVENT OR OCCASSION YOU WISH TO CAPTURE? OR, WILL YOU WISH TO "RECREATE" AN EVENT?
- DETERMINE ANY "SET DECORATIONS" NEEDED (FRESH FLOWERS, TABLE SETTINGS, DISPLAYS)
- PLAN WHO WILL ASSIST YOU WITH SET UP/ CLEAN UP
- 360° PHOTOGRAPHY IS BEST WITHOUT PEOPLE. DO YOU NEED TO PLAN TO CLOSE OFF ANY AREAS TO THE PUBLIC?
- DO YOU HAVE ANY PRODUCT(S) TO DISPLAY? PREPARE TO HAVE AVAILABLE.
- WILL YOU BE AVAILABLE TO SUPERVISE PHOTOSHOOT? THIS IS ADVISABLE.
- DOES ANYTHING NEED TO BE REPAIRED, CLEANED, CHANGED, COVERED UP IN ADVANCE?

